Tolt Avenue/SR 203 Corridor Plan - Project Schedule

SvR #11033

Updated: July 24, 2012

Task				February				March				April					May				June				July					August				September				October					November			
Item	**Date**	**#**	**Description**	6	13	20	27	5	12	19	26	2	9	16	23	30	7	14	21	28	4	11	18	25	2	9	16	23	30	6	13	20	27	3	10	17	24	1	8	16	23	30	5	12	19	26
Establishing a vision																																														
Kickoff Meeting	Complete	3.1	City staff and design team																																											
Data Collection	Complete	3.2	Gather and review existing information; City sends GIS and other																																											
Jurisdictional review	Started	3.3	Identify and catalog compliance requirements																																											
Site Reconnaissance	Complete	3.6	Walk site with City technical staff																																											
Develop Basemap	Complete	3.7	Survey, GIS, site recon info, and other																																											
Stakeholder Meeting #1	Complete	3.5	Strategy overview, visioning and goal setting														S																													
Public Open House	Complete	3.4	Introduce project, visioning and goal setting; strategy overview															P																												
Technical Analysis Reports	Started	3.8	Develop technical reports																																											
Technical Advisory Meeting #1	Complete	3.10	Present visions and goals																T																											
Stakeholder Meeting #2	Complete	3.9	Strategies and typologies for corridor zones																S																											
City Council Project Review	Complete	3.11	Team presentation and council comments																			C																								
Outreach Communication	Complete	2.2																																												
Concept Development																																														
Develop concept alternatives	Started	4.1	On-going development of concepts																																											
Stakeholder Meeting #3	7/26/2012	4.3	Review and discuss concepts																									S																		
Technical Advisory Meeting #2/3	7/26/2012	4.2/4.4	Review comments from stakeholder meeting																									T																		
Public Open House	8/2/2012	4.6	Present concept alternatives																										P																	
Revise Concept	7/26-8/13	4.5	Develop preferred concept based on feedback																																											
City Council Project Review	8/14/2012	4.7	Team presentation and council comments																												C															
Outreach Communication		2.2																																												
Develop Action Plan																																														
Draft Corridor Action Plan		5.2	On-going development of action plan																																											
Technical Advisory Meeting #4		5.1	Confirm contents of action plan																															T												
Stakeholder Meeting #4		5.3	Review and comment on draft action plan																																	S										
Public Open House		5.4	Present draft action plan																																				P							
Finalize Corridor Action Plan		5.5	Complete action plan																																											
Present Final Action Plan to Council		5.6	Final project presentation																																									C		

Notes:

Numbers within each month indicate the day of the week for each Monday

Task numbers relate to the project scope prepared 12/20/2011

Unless otherwise noted meetings will be held on Thursdays

Stakeholder meetings scheduled to avoid conflicts with City Council meetings

City council meets the 1st and 3rd Tuesday of each month

	denotes anticipated duration of task
	denotes opportunity for community engagement
	denotes Outreach Communication timeframe - See SvR Memo #01 dated 2012-02-28
C	denotes presentation to City Council
P	denotes public open house
S	denotes stakeholder meeting
T	denotes technical advisory meeting